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| Policy Type: | GOVERNANCE PROCESS POLICY GP 3 | | |
| Policy Title: | Board Job Description | | |
| Last Updated: | May 25, 2017 | Reviewed: | Annually in May |

Specific job outputs of the Board, as an informed agent of the moral ownership, are those that ensure appropriate organizational performance.

Accordingly, the Board will provide:

1. **Authoritative linkage** between the operational organization and the ownership:

The Board will proactively communicate with its moral ownership for the purpose of being responsible owner-representatives and ultimately to best define the Ends that the organization should achieve. Specifically the Board will communicate with its moral ownership for the following reasons:

- a) to listen and get information regarding its values and what the future should be;
- b) to give information, to be accountable, to advocate and to educate;
- c) to build relationships to facilitate further communication;
- d) to share information with all Board members.

2. **Written governing policies** that realistically address the broadest level of all organizational decisions and situations:

- a) Ends: Organizational impacts, products, effects, benefits, outcomes, recipients, beneficiaries, impacted groups and their relative worth in cost or priority. (*What good for what people at what cost?*)
- b) Executive Limitations: Constraints on executive authority which establish the prudence and ethics boundaries within which all executive activity and decisions must take place.
- c) Governance Process: Specification of how the Board conceives, carries out and monitors its own task.
- d) Board-CEO Delegation: How power is delegated and its proper use monitored; the CEO role, authority and accountability.

3. **Assurance of successful organizational performance on Ends and Executive Limitations** by reviewing monitoring reports.