Board Policy

Policy Type: Governance Process (GP)

Policy No.: GP 07

Policy Title: Board Committee Structure

Date Originated:

Date Last Reviewed/Revised: August 2022

Last Approved by Board Motion: #22.52 on October 27, 2022

1. POLICY STATEMENT

Board committees will be established, as necessary, to provide information and recommendations to the Board.

This policy applies to any group that is formed by Board action, whether or not it is called a committee and regardless of whether the group includes Board members. The only Standing Board Committees are those which are set forth in this policy. Unless otherwise stated, a Committee ceases to exist as soon as its task is complete.

2. POLICY ELEMENTS

1. A committee may elect a Chair whose responsibility will be to provide a report to the Board in a timely manner.

2. Board committees may not speak or act for the Board except when formally given such authority for specific and time-limited purposes.

3. Board committee recommendations must be approved by the Board before implementation.

3. STANDING COMMITTEES

Community Linkage Committee

1. Products

- Assurance of effective community and ownership linkage in order for the Board to achieve its Ends by:
    - o Implementing the activities of any linkage event outlined in the Board's approved linkage plan; and
    - o Attendance at Board-approved community events to promote better communication between the Board and the community.

2. Resources

- Costs will be prudently incurred, though not at the expense of an effective linkage program.
- All costs will be within the Boards approved budget.
- No more than 140 hours of documented staff time per annum will be dedicated to linkage events.
- Any additional staff time must be approved by the Board.

3. Composition

- The Committee will consist of at least four Board members, appointed by the Board each calendar year.
- Whenever practical, individual terms will be two years.

CEO Evaluation Committee

1. Products

- Annual Review of the CEO based on BCD 5 Monitoring Execuitve Performance:
    - o Defining review criteria based on Ends and EL policies.
    - o Collecting and discussing information from Board members to complete the evaluation
    - o Presenting the evaluation to the CEO annually.

2. Resources

- Resources as needed to collect information from all Board members.

3. Composition

- The Committee will consist of at least four Board members, appointed by the Board each calendar year. The Committee shall include the Board Chair.