

The City of Pickering Public Library Board Meeting Minutes

Held: Thursday, November 24, 2022

Location: Hybrid (Virtual / In-Person)
www.pickeringlibrary.ca/board

Attendees: S. Sheehy (Chair); M. Anderson; S. Beckett; R. Coelho; M. Fatema; S. Pragg; D. Sharma

Absent: Councillor M. Brenner; Councillor S. Butt; A. Maginley

Staff: J. Flowers – CEO/Director of Public Libraries; E. Bird – Director of Support Services; S. Oza, Director, Engagement & Client Experience; B. Gregory – Executive Assistant

Meeting Commencement Time: 7:08 pm

1. Public Delegations

There were no public delegations.

2. Approval of Agenda, Conflict of Interest Disclosure

No interest was declared.

S. Oza reported that she had an additional item to include in the Library Information Update – November (item 4.2 of the consent agenda); added to New Business as item 10.4.

Motion #22.62

Moved by D. Sharma, Seconded by M. Anderson **Motion THAT** the Agenda be adopted as amended.

Carried.

3. Presentations

None.

4. Consent Agenda

4.1 Minutes of the Previous Board Meeting – October 27, 2022

4.2 Library Information Update – November 2022

4.3 KPI Stats – as of October 31, 2022

4.4 Financial Review – as of November 16, 2022

Motion #22.63

Moved by R. Coelho, Seconded by D. Sharma **Motion THAT** the items on the Consent Agenda be adopted.

Carried.

5. Ends Discussion

5.1 End of Term Reflections / Roundtable

J. Flowers led the Board Members in an informal discussion about the 2019-2022 Board term and the successes, challenges and what lies ahead. Ideas and reflections captured will be used to draft a legacy letter which will be included in the January 2023 Board package.

No actionable items for the Board resulted from this discussion.

6. Staff Reports

6.1 Anti-Black Racism Working Group Update

S. Oza reported that the minutes from the November ABRWG meeting will be included in the January 2023 Board package. In absence of these minutes, S. Oza provided a verbal update as she attended the November meeting.

S. Oza reported that the Group met with the Events team, who brought forward their ideas and plans in response to the 2022 ABRWG recommendations.

6.2 2024-2027 Strategic Plan Funding Update

J. Flowers reported that she spoke with S. Karwowski, City of Pickering Treasurer, who advised that certain financial items would not go before Council until early 2023 as the December Council agenda was quite full. J. Flowers will report back with an update at the January Board meeting.

7. Monitoring Reports – Executive Limitations

7.1 EL 07 Emergency Executive Succession

S. Beckett advised that he met with J. Flower to review the monitoring report. S. Beckett advised that to his knowledge this policy is satisfied.

Motion #22.64

Moved by S. Beckett, Seconded by D. Sharma **Motion THAT** the Board adopt Executive Limitation 07 Emergency Executive Succession Monitoring Report as presented; and **THAT** the Board adopt Executive Limitation 07 Emergency Executive Succession Monitoring Policy as presented, the Policy being complete, sound, and effective.
Carried.

8. Board Committee Reports

8.1 Report of the CEO Evaluation Committee

S. Sheehy reported that an in-camera meeting had been held to finalize the CEO's annual evaluation, during which the evaluation document was completed, passed, and decisions made ratified. The committee will finalize the document and send it to J. Flowers. Board members who wished to add their comments to the evaluation document were asked to send them to S. Sheehy.

9. Governance

None.

10. New Business

10.1 Member Community Reports

There were no member community reports.

10.2 Canadian Urban Libraries Council (CULC) Update – Halifax Meeting

J. Flowers reported that she attended the recent CULC meeting in Halifax and gave the Board an overview on some of the big issues, themes, and trends that were discussed at the meeting.

10.3 2022-2026 Library Board Recruitment Update

J. Flowers reported that a total of 30 applications were received for the 2022-2026 Library Board. 8 candidates were selected for an interview.

J. Flowers expressed her thanks to outgoing members R. Coelho and M. Anderson and to Councillor Brenner for their assistance with the interviews. A Report to Council will be prepared with recommendations for Council at the December 5, 2022 Council meeting.

10.4 Addition to the Library Information Update

S. Oza reported that on Saturday, November 19, 2022 a new partner organization, the Hindu Swayamsevak Sangh (HSS), presented an exhibition in celebration of Hindu Heritage Month. The event, “Darshana: A Glimpse into the Hindu Civilization,” was a colorful overview of Hindu concepts and practices, offering an opportunity to learn about one of the oldest civilizations in the world with continuing global presence today. It was very well received with over 70 people in attendance.

11. Confidential Matter

None.

12. Adjournment

Motion #22.65

Moved by M. Anderson, Seconded by R. Coelho **Motion THAT** the meeting be adjourned. Carried.

The meeting was adjourned at 7:56 pm.

Signature of Library CEO:

Date:

Signature of Library Board Chair:

Date: