

**Policy Type:** Board – CEO Delegation (BCD)

**Policy No.:** BCD 02

**Policy Title:** Unity of Control

**Date Originated:**

**Date Last Reviewed/Revised:** May 2023

**Last Approved by Board Motion:** #23.44 on May 25, 2023

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## 1. POLICY STATEMENT

Only official decisions or instructions, in the form of a motion, of the Board that has achieved quorum are binding on the CEO.

## 2. POLICY ELEMENTS

1. Decisions or instructions of individual board members, officers, or committees are not binding on the CEO except in rare instances when the Board has officially authorized such exercise of authority.
2. In the case of Board members or Committees requesting information or assistance without board authorization, the CEO can refuse such requests that require, in the CEO's opinion, a material amount of staff time or funds, or are disruptive to Library operations.
3. Only the Board acting as a body can employ, terminate, discipline, or change the conditions of employment of the CEO.