

Policy Type: Governance Process (GP)

Policy No.: GP 06

Policy Title: Board Committee Principles

Date Originated:

Date Last Reviewed/Revised: May 2023

Last Approved by Board Motion: #23.43 on May 25, 2023

1. POLICY STATEMENT

Board committees, when used, will be assigned to help the Board do its job, and not to interfere with delegation from the Board to the CEO.

2. POLICY ELEMENTS

1. Board committees are to help the Board do its job, not to assist or advise Library staff. Committees ordinarily will assist the Board by preparing policy alternatives and implications for Board deliberation. In keeping with the Board's broader focus, Board committees will normally not have direct dealings with current staff operations.
2. Board committees may not speak or act for the Board except when formally delegated such authority for specific and time-limited purposes. Expectations and authority, in the form of a Terms of Reference document, will be clearly stated for each committee when it is formed in order not to conflict with authority delegated to the CEO.
3. Board committees cannot exercise authority over staff. The CEO works for the full Board and will therefore not be required to obtain approval of a Board committee before an executive action
4. Board committees are to avoid over-identification with organizational parts rather than the whole. Therefore, a Board committee, which has helped the

Board create policy, will not be used to monitor organizational performance against that same policy

5. Committees will be used sparingly and ordinarily in an ad hoc capacity. There may be exceptions where standing committees are deemed necessary by the Board.
6. This policy applies to any group that is formed by Board action regardless of whether the group includes Board members. It does not apply to committees formed under the authority of the CEO