

Policy Type: Governance Process (GP)

Policy No.: GP 12

Policy Title: Monitoring & Evaluating

Date Originated: August 2022

Date Last Reviewed/Revised: May 2023

Last Approved by Board Motion: #23.43 on May 25, 2023

1. POLICY STATEMENT

The Pickering Public Library Board is committed to continuous improvement. To this end, the Board will monitor its own effectiveness in fulfilling its major responsibilities and achieving strategic goals.

2. POLICY ELEMENTS

1. The evaluation process identifies key areas for Board improvement and the requisite follow-up action. The Board will measure its performance against its policies and its work plan that establish expectations for itself.
2. Process:
 - a. The Board will evaluate its performance on a regular (at least annual) basis.
 - b. The Chair, or designate will be responsible for ensuring that Board self-evaluation is undertaken in a timely and effective manner. Method of evaluation is at the discretion of the Chair or designate.
 - c. Evaluation will be measured against criteria established in the Board's policies, in the areas of:
 - Board conduct and practice
 - Policy development
 - Planning
 - Advocacy
 - Relationship with the CEO

- Financial oversight
 - Board development
- d. To facilitate the evaluation process, the Board will develop an annual work plan/calendar in January of each year.
- e. In November each year, the Board will evaluate its success in completing the work plan/calendar, and other criteria listed above. The outcome of the evaluation process will be communicated to the Board in an appropriate time frame.
- f. The Chair may conduct conversations with Board members halfway through the term to gather input and feedback.