

The City of Pickering Public Library Board Meeting Minutes

Held: Thursday, March 28, 2024

Location: Central Library

Attendees: Councillor L. Cook; K. Danylak; B. Kenworthy; A. Maginley; D. Sharma; S. Sheehy (Chair)

Absent: Councillor M. Brenner; Councillor S. Butt; F. Mahjabeen; A. Mir; K. Smuk

Staff: J. Flowers, CEO/Director of Public Libraries; C. Moore, (Acting) Director, Corporate Services & Collections; S. Oza, Director, Engagement & Client Experience; J. Currie, Legislative Coordinator.

1. Meeting Called to Order

Chair Sheehy called the meeting to order at 7:03 pm.

2. Land Acknowledgement

A. Maginley read the City of Pickering Land Acknowledgement.

3. Public Delegations

There were no public delegations.

4. Approval of Agenda, Conflict of Interest Disclosure

No interest was declared.

Motion #24.15

Moved by D. Sharma, Seconded by L. Cook, **Motion THAT** the Agenda be adopted as presented.

Carried.

5. Presentations

5.1 R. Diaz-Matus (Co-Chair), C. Brown (Member), M. Hinds Myrie Anti-Black Racism Working Group

Re: ABRWG Year End Progress Summary; 2023 Recommendations and 2024 Work Plan

R. Diaz-Matus, C. Brown, and M. Hinds Myrie appeared before the Board to share an update of the Anti-Black Racism Working Group's Year End Progress Summary, 2023 Recommendations and the 2024 Work Plan. Several highlights were provided, and it was noted that the year 2023 showed marked and tangible progress of DEI initiatives.

Members of the Board acknowledged the importance of the teen voice and invited the ABRWG to provide the Board with any action items that they could assist with and offered to provide collaborative support.

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It was noted that members of the ABRWG will be presenting at the Public Library Association this year.

R. Diaz-Matus, C. Brown, and M. Hinds Myrie departed the meeting at 8:35 pm.

6. Consent Agenda

- 6.1 Minutes of the Previous Board Meeting – February 22, 2024
- 6.2 Library Information Update – March 2024
- 6.3 Minutes of the Community Linkage Committee Meeting – March 14, 2024
- 6.4 2023 Financial Review

Motion #24.16

Moved by K. Danylak, Seconded by A. Maginley **Motion THAT** the items on the Consent Agenda be adopted.

Carried.

7. Correspondence

None

8. Ends Discussion

8.1 2024 Library Current and Capital Budget

J. Flowers noted that there is a new budget process under the Strong Mayors Powers, but that the collaborative process with senior leadership was maintained. She provided a summary of both the Current and Capital Budget highlights, noted that budget increases requested were granted, and stated that the next budget deadline will be January 1st, 2025.

Motion #24.17

Moved D. Sharma, Seconded by L. Cook **Motion THAT** the Board approve the 2024 Library Current & Capital Budgets that were deemed to be adopted by The City of Pickering Council on March 1, 2024.

Carried.

9. Staff Reports

9.1 Anti-Black Racism Working Group Update

Minutes of the January 10, 2024 and February 21, 2024 ABRWG meetings were included in the agenda.

9.2 Strategic Plan

J. Flowers provided an update on the Strategic Plan focusing on the Plan's Vision and Mission Statements. The Board provided feedback and discussed amendments to strengthen the Vision and Mission Statements.

J. Flowers noted to save the date May 25, 2024, for a community celebration which will include a book sale and the Strategic Plan Launch.

10. Executive Limitations Policies & Monitoring Reports

10.1 EL 09 Compensation and Benefits

A. Maginley found compliance was demonstrated. It was confirmed that the payroll is managed by the City of Pickering. He was satisfied that the report was accurate and complete. D. Sharma noted that the Evidence Available should be amended to reflect that it was a review of the **final** 2022 audited financial statements and not the **draft** 2022 audited financial statements.

Motion #24.18

Moved by A. Maginley, Seconded by B. Kenworthy **Motion THAT** Board has received the monitoring report for policy EL 09 Compensation and Benefits as amended; and agrees that it provides reasonable interpretation of the policy and evidence of compliance; and THAT the Board adopt policy EL 09 Compensation and Benefits as presented, the policy being complete, sound, and effective.

Carried.

Executive Limitations policy **EL 01 General Executive Constraint** will be discussed at the next Board meeting. All members were asked to review prior to the next meeting. Assigned to F. Mahjabeen.

11. Board Committee Reports

11.1 Report of the Board Building Committee

None.

11.2 Report of the Community Linkage Committee

The Community Linkage Committee Draft Minutes and the Pickering Public Library Board Community Linkage Draft Plan 2024 were included in the Board package. A. Maginley reported that he would be Chair of the Committee and noted that the workplan would be similar to 2023, continuing to connect with teens. L. Cook proposed that the Senior community would be a valuable group to focus on in the future to help combat isolation. D. Sharma suggested that the Board consider inviting the Anti-Black Racism Working Group to various organized events.

Moved by A. Maginley, Seconded by D. Sharma **Motion THAT** the Pickering Public Library Board Community Linkage Plan 2024 be adopted as presented.

Carried.

11.3 Report of the Ends Ad Hoc Committee

None.

12. Governance

None.

13. Board Policy Review

None.

14. New & Unfinished Business

14.1 Member Community Reports

S. Sheehy reported that she attended the Pickering Heritage and Community Centre groundbreaking and shared that while it was a closed event, there were impactful

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speeches provided by Mayor Kevin Ashe and Member of Parliament, Jennifer O'Connell, among others.

S. Sheehy reported that she attended the Mayor's Story Time, and that the Mayor indicated an interest in reading for larger events.

S. Sheehy noted that Ramadan Storytime would be held on Saturday, March 30, 2024 at 2:00 pm and encouraged attendance.

L. Cook provided a summary of the Durham Region Transit Town Hall held at the Obrien Room at the Arena. The event was well attended, and the DRT received issues and concerns raised by the attendees.

F. Mahjabeen and A. Maginley were thanked for their contributions to the Ajax-Pickering Science Fair. A. Maginley shared that the event was a collaboration with the Pickering Public Library and the Ajax Public Library and was very well attended.

Some staff members will be in Ohio next week to attend the Public Library Association Conference.

15. Confidential Matter

There were no confidential matters discussed.

16. Board Meeting Evaluation

Board members were asked to complete the evaluation for the current Board meeting.

17. Date of Next Meeting and Adjournment

The next Board meeting will be held on Thursday, April 25, 2024, at 7:00 pm.

Motion #24.19

Moved by A. Maginley, Seconded by B. Kenworthy, **Motion THAT** the meeting be adjourned.

Carried.

The meeting was adjourned at 8:01 pm.

Signature of Library CEO:

Date:

Signature of Library Board Chair:

Date: